**Workshop Application Form**

**Please complete this form and send it to** **submission@igflebanon.org** **no later than August 3, 2025.**

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|  | **Title of the session** |
|  | **Format** |
| * Digital inequalities
* Digital Trust and Resilience
* Universal Access and Digital Rights
* Sustainable and Responsible Innovation
 | **Theme** (Please select 1 theme from the 4 main themes or add a new theme) |
|  | **Subtheme**  |
| **Organizer** (Name, Stakeholder Group (government, private sector, civil society, technical and academia, international and regional organizations), Organizational affiliation name)***Is it your first WS at LIGF****?* |
| **Description** (Relevance and content: Maximum 250 words) |
| **Interventions/Theory of engagement**: (Maximum 100 words) |
| * 45 minutes
* 60 minutes
 | **Time needed** |
| * Arabic
* English
 | **Session Language** |
| Logistics needed (Please tell us what do you need for logistics (flipchart, projector, sticky notes, etc.. ) |
| **Speakers** (Name, Stakeholder Group (government, private sector, civil society, technical and academia, international and regional organizations), Organizational affiliation name)*-**-**-* |
| **Rapporteur Information:** Please, write the name of the Rapporteur |

**Workshop Guidelines for submission and**

**Criteria for selection**

* LMAG members may not themselves submit workshop proposals, but their institutions may do so.
* The subject matter of the workshop proposal must be of direct relevance to Internet Governance.
* Description: The proposal should provide a concise description of the Internet Governance issue that your session will explore, including how this issue relates to Internet governance broadly, as well as to the main themes of LIGF 2025 and an outline for the session, including a description of the intended agenda for the session, and the issues that will be discussed.
* Proposal must be complete and ready for consideration, with all fields of the proposal submission form completed.
* Interventions/Theory of engagement: Describe how you plan to facilitate discussion amongst speakers, audience members, and online participants, including how your intended session format will be used to its optimum.
* Video explaining your session: In less than one minute, share a YouTube link explaining what you are suggesting to do in your session (this is optional).
* Every proposed session should have at least 3 provisionally confirmed speakers. A provisionally confirmed speaker is defined as “a speaker who has been contacted, and expressed interest and intent to participate”.
* Please attach Bio or link to LinkedIn account of the organizer and speakers.
* The purpose of the rapporteur is to observe the session and synthesize the discussion into a report.
* The four major [criteria in the evaluation process](https://www.intgovforum.org/multilingual/content/igf-2018-workshop-review-and-evaluation-process) will centre around [Relevance, Content, Diversity, and Format](https://www.intgovforum.org/multilingual/content/igf-2018-workshop-session-formats-and-evaluation-criteria) of each proposal. Proposers are strongly advised to pay particular attention to ensuring gender and stakeholder diversity within their organizing teams, as well as among their listed speakers, as these will be reviewed against [diversity criteria](https://www.intgovforum.org/multilingual/content/igf-2018-workshop-review-and-evaluation-process), which is a key measure. Proposers are further advised that they should have a minimum of three speakers listed and to limit their number of speakers to five wherever possible, in particular when selecting a panel format, so as to ensure space in their session for participant engagement.
* Returning proposers are requested to attach a report on their session of last year.
* Announcement of accepted Workshops on September 8, 2025.